



Achieve Atlanta Scholar Induction Resource Guide

May 2020

achieveatlanta.org

Believe. Expect. Achieve.

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Connect With Us Online



May 14, 2020

2020 Achieve Atlanta Scholars, Families, and Supporters,

Congratulations on the great accomplishment of getting through high school!

The transition from high school to any postsecondary educational experience is a time of tremendous change for all involved. To help you to continue to be successful, we have created this Scholar Night event to celebrate what already has been done, and College Nights to prepare you for your successful transition to college. These two events have been designed to support you, answer any questions, and provide information that will help you comfortably and confidently navigate the uncertainty ahead.

Thank you for participating in both Scholar Night and College Nights! We hope that this Scholar Induction Resource Guide will be helpful as you prepare for your college journey.

Sincerely,






Tina Fernandez
Executive Director, Achieve Atlanta



ACHIEVE ATLANTA RESOURCES

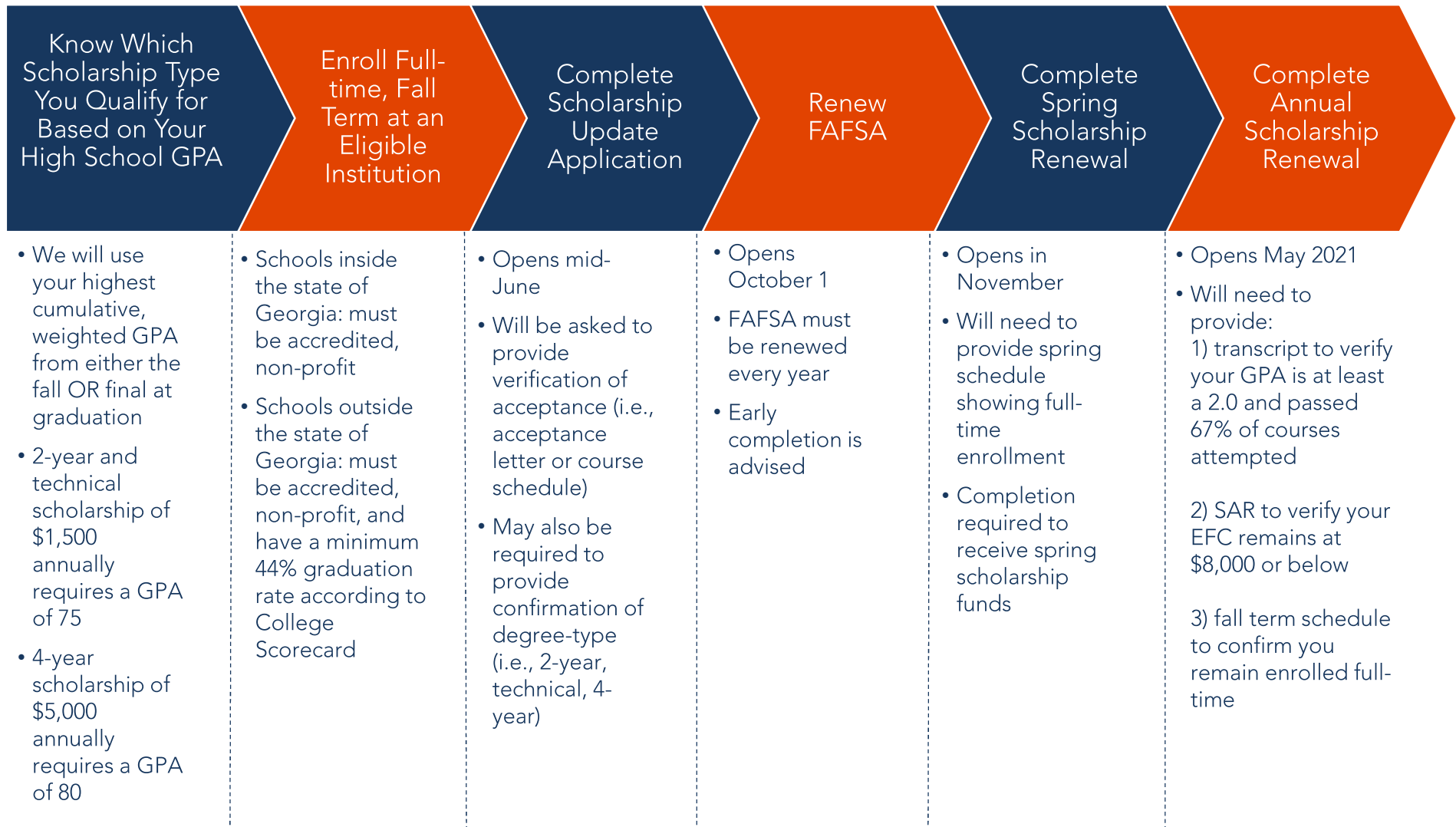
Postsecondary Enrollment Checklist and Resources

Below are important tasks you need to complete for a smooth transition to college and to avoid delays to enrollment. We encourage you to use your resources and ask questions when needed.

☑	Task	Tips <i>Stay on top of email, mail, and student portals for deadlines and additional information schools may request</i>	Resources <i>Achieve Atlanta, CAC advisers, and high school counselors available to help</i>
☐	Complete Requirements To Receive Financial Aid Packages 	<ul style="list-style-type: none"> Once admitted to a school, a financial aid award package will be generated and sent to you Some students are asked to go through a verification process where income is verified through additional documents; complete this process promptly If your or your family's financial situation has changed from 2018 (e.g. loss of job), ask your financial aid office about a special circumstances appeal 	<ul style="list-style-type: none"> Financial aid offices; especially if your financial aid award package is delayed or your or your family's financial situation has changed www.studentaid.ed.gov/sa/fafsa/next-steps
☐	Choose Your College 	<ul style="list-style-type: none"> Know decision deadlines for each school you are considering Evaluate the financial aid packages offered and fully understand out-of-pocket costs Ask questions about academic offerings, location, transportation options, campus culture, and other factors 	<ul style="list-style-type: none"> Financial aid offices Specific people may know about your college (e.g., current students at college, admissions counselor) www.bigfuture.collegeboard.org
☐	Accept Your Financial Aid 	<ul style="list-style-type: none"> Once you make your school choice, decide which financial aid options offered you will accept Grants, scholarships and loans may all be part of aid offered Grants and scholarships should be accepted; these do not require repayment If considering loans, understand loan terms and repayment plans In most cases, federal student loans have more favorable loan terms than private loans 	<ul style="list-style-type: none"> Financial aid offices www.finaid.org www.bigfuture.collegeboard.org www.consumerfinance.gov/paying-for-college
☐	Select Your Housing 	<ul style="list-style-type: none"> Put down deposits early if staying on-campus Know your monthly housing budget if staying off-campus Budget for deposits and other moving-in expenses needed to secure housing 	<ul style="list-style-type: none"> Housing services on-campus
☐	Complete All Enrollment Requests Made By Your College 	<ul style="list-style-type: none"> Closely review all required steps to enroll for fall term Final high school transcripts may need to be sent to the college you choose; follow your high school's protocol for these requests Most schools require registration to an orientation; register for early sessions to get your questions answered early and sometimes get the benefit of registering earlier for courses 	<ul style="list-style-type: none"> College student portal High school counseling office College admissions office

Achieve Atlanta Scholarship Steps

High School Through First Year of College



Financial Planning Worksheet

You can use this worksheet as a tool to help you understand your estimated college costs.

Step 1: Retrieve the financial aid award package received from your college. If your award package does not include costs, you can find most of the costs from your school's website or ask the financial aid office. You can also find the costs for each college at <https://nces.ed.gov/globallocator/>. *If annual amounts are given, divide by two to get the amount for fall and spring.*

Step 2: Calculate Estimated Cost of Attendance (COA)

Line	Type of Expense	Tips	Fall Amount	Spring Amount
A	Tuition and fees	This includes classes as well as any fees (lab fees, student activity fees, etc.).	\$	\$
B	Room and board	If you're living on campus, this includes the cost for your dorm and meal plan. If you're living off-campus, estimate your cost for rent, food, and utilities for 5 months per semester.	\$	\$
C	Transportation	Car maintenance and gas or public transportation.	\$	\$
D	Books/Supplies	This includes textbooks and school supplies. Consider renting your textbooks online as it may be cheaper than buying them.	\$	\$
E	Personal Expenses	Miscellaneous expenses including laundry, cell phone, or any other typical expenses.	\$	\$
F	Total Charges	Add rows A through E	\$	\$

Step 3: Calculate Estimated Financial Aid (refer to your Award Letter or School's Portal)

Line	Type of Aid		Fall Amount	Spring Amount
G	Hope/Zell Miller	You do not need to pay back grants or scholarships. Achieve Atlanta and other private scholarships may not be listed on your award letter but should be included on this worksheet.	\$	\$
H	Pell Grant		\$	\$
I	Achieve Atlanta		\$	\$
J	Other Scholarships/Grants		\$	\$
K	Direct Subsidized Loan	You must pay back any type of loan you take out.	\$	\$
L	Direct Unsubsidized Loan		\$	\$
M	Federal Work Study	If awarded, it is a part time job to earn money for education expenses.	\$	\$
N	Total Financial Aid	Add rows G through M	\$	\$

Step 4: Calculate Out-of-Pocket Costs

Line	Subtotal	Fall Amount	Spring Amount
O	Total Charges (Line F)	\$	\$
P	Total Financial Aid (Grants, scholarships, and loans) (Line N)	\$	\$
Q	Difference after all aid applied (Line O minus P)	\$	\$



Review line Q and use this worksheet to help determine your estimated school costs.

If line Q is positive, you should have enough financial aid to cover all your estimated school expenses and you may receive a refund of any surplus after your tuition and dorm bills have been paid. Budget any surplus to cover expenses throughout the entire semester, as this money may be needed to cover indirect expenses such as off-campus room and board, transportation, books, and personal expenses.

If line Q is negative, you will need a plan to cover some of the expenses listed above. Some resources available might be getting a part-time job, receiving family contributions, reducing your expenses, applying to additional scholarships, and/or finding additional sources of money.

Financial Aid Resources

Financial Aid Verification

- <https://www.consumerreports.org/paying-for-college/what-to-do-if-your-fafsa-application-gets-flagged-for-verification/>
- <https://studentaid.ed.gov/sa/fafsa/next-steps#verification>
- <https://www.youtube.com/watch?v=pa7w6qX8jFw>

Student Loans

- <https://studentaid.ed.gov/sa/types/loans>

Student Work Study

- <https://studentaid.ed.gov/sa/types/work-study>

Understanding College Costs

- <https://bigfuture.collegeboard.org/pay-for-college/college-costs/quick-guide-college-costs>

Staying Eligible For Federal Student Aid

- <https://studentaid.ed.gov/sa/eligibility/staying-eligible>

Scholarship Search Sites

- <https://www.usatoday.com/story/college/2016/01/06/the-10-best-sites-to-search-for-scholarships/37410585/>

Financial Aid Award Comparison Tool

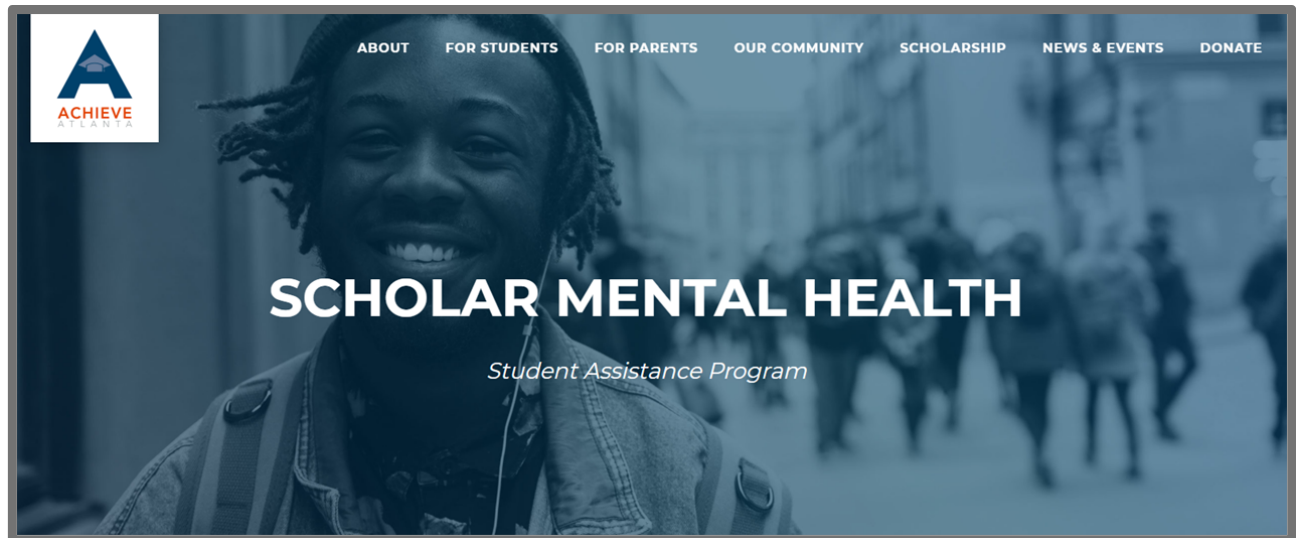
- <https://bigfuture.collegeboard.org/pay-for-college/financial-aid-awards/compare-aid-calculator>
- <http://www.finaid.org/calculators/awardletter.phtml>

Campus Supports and Services

Reference Sheet

	Bursar	
	Financial Aid	
	Student Accounts	
	Work Study	
	Campus Life	
	Counseling	
	Health Services	
	Housing	
	Academic Advisement	
	Faculty Advisement	
	Student Success Services	
	Tutoring Services	
	Campus Support	
	Ambassador(s)	

Mental Health Support Services



<http://achieveatlanta.org/mentalhealth>

Achieve Atlanta is providing a valuable benefit to all Scholars and their immediate family members known as the **Student Assistance Program (SAP)**. We have partnered with McLaughlin Young Group, an independent provider of SAP services. The SAP offers help for personal and/or professional concerns by providing free, confidential, short-term counseling and personal consultation. The SAP has a network of counselors that are conveniently located. They can help you improve or resolve personal difficulties whether big or small, personal, or school-related.

Some examples of concerns that the SAP addresses include:

- Family conflict
- Relationship issues
- Grief and loss
- Stress
- Depression and anxiety
- Communication breakdowns
- Alcohol or drug use
- School-related issues

To seek assistance through the SAP, simply call **704-529-1428** or **800-633-3353**.

Appointments are available during both daytime and evening hours.



POSTSECONDARY PARTNERS

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Albany State University Student Success Requirements

Albany State Achieve Atlanta Scholars will:

- maintain full-time enrollment;
- complete all Achieve Atlanta Scholarship update and renewal applications including submitting required documents and completing Achieve Atlanta surveys;
- meet Satisfactory Academic Progress (SAP) requirements;
- complete the FAFSA and Albany State data release authorization (FERPA waiver) every year;
- meet regularly with designated college advisors and coaches including checking in **within the first 30 days** of the beginning of class **each term**;
- update student contact information with Achieve Atlanta as necessary and/or requested;
- attend mandatory Student Success workshops and;
- complete a post-secondary degree.



Campus Contacts



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Campus Contacts



AMSC Achieve Atlanta Scholars will:

- maintain full-time enrollment;
- complete all Achieve Atlanta Scholarship update and renewal applications including submitting required documents and completing Achieve Atlanta surveys;
- meet Satisfactory Academic Progress (SAP) requirements;
- complete the FAFSA and AMSC data release authorization (FERPA waiver) every year;
- meet regularly with designated college advisors including checking in **within 30 days** of the beginning of class **each term**;
- update student contact information with Achieve Atlanta as necessary and/or requested;
- join the “Bring Your Brilliance” campus-wide campaign efforts;
- participate in the summer Trailblazer Student Institute (TSI);
- schedule and meet with your professional Academic Success Advisor;
- participate in at least 2 of the 4 academic success workshops each semester;
- engage in at least one non-academic community or campus event per semester;
- register for each subsequent semester during the priority registration period; and
- complete a post-secondary degree.

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Academic Support Helpdesk
404.756-5690

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Atlanta Technical College Student Success Requirements

ATC Achieve Atlanta Scholars will:

- maintain full-time enrollment;
- complete all Achieve Atlanta Scholarship update and renewal applications including submitting required documents and completing Achieve Atlanta surveys;
- meet Satisfactory Academic Progress (SAP) requirements;
- complete the FAFSA every year;
- meet regularly with designated college advisors including checking in **within 30 days** of the beginning of class **each term**;
- update student contact information with Achieve Atlanta as necessary and/or requested;
- attend study hall in the Student Success Center and/or tutoring on campus for at **least four hours per week**;
- attend at **least two** Student Success Workshops **per semester**;
- join at **least one** student organization; and
- complete a post-secondary degree.



Campus Contacts



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Clayton State University Student Success Requirements

Clayton State Achieve Atlanta Scholars will:

- maintain full-time enrollment;
- complete all Achieve Atlanta Scholarship update and renewal applications including submitting required documents and completing Achieve Atlanta surveys;
- meet Satisfactory Academic Progress (SAP) requirements;
- complete the FAFSA and Clayton State data release authorization (FERPA waiver) every year;
- meet regularly with designated college advisors including checking in **within 30 days** of the beginning of class **each term**;
- update student contact information with Achieve Atlanta as necessary and/or requested;
- utilize and take advantage of campus resources as needed;
- schedule regular appointments with academic advisor; and meet periodically with the Ambassador for assistance, guidance and support;
- participate in campus activities and events for the academic year that support persistence and completion; and
- complete a post-secondary degree.



Campus Contacts



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Georgia Institute of Technology Student Success Requirements

Georgia Tech Achieve Atlanta Scholars will:

- maintain full-time enrollment;
- meet Satisfactory Academic Progress (SAP) requirements;
- complete all Achieve Atlanta Scholarship update and renewal applications including submitting required documents and completing Achieve Atlanta surveys;
- complete the FAFSA, Georgia Tech data release authorization (FERPA waiver) and the Georgia Tech Application for Scholarships and Financial Aid (GT – App) every year;
- complete the Georgia Tech data release authorization (FERPA waiver) every year;
- meet regularly with designated college advisors including checking in **within the first 3 weeks** of the beginning of class **each term**;
- update student contact information with Achieve Atlanta as necessary and/or requested;
- attend at least one academic success, professional success, or personal well-being workshop offered by the Institute per semester;
- attend at least one peer-mentor session with your assigned campus ambassador per semester;
- complete a post-secondary degree.



Campus Contacts



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Georgia State University - Atlanta Student Success Requirements

Georgia State – Atlanta Campus Achieve Atlanta Scholars will:

- maintain full-time enrollment;
- complete all Achieve Atlanta Scholarship update and renewal applications including submitting required documents and completing Achieve Atlanta surveys;
- meet Satisfactory Academic Progress (SAP) requirements;
- complete the FAFSA and Georgia State data release authorization (FERPA waiver) every year;
- meet regularly with designated college advisors including checking in **within the first 30 days** of the beginning of class **each term**;
- update student contact information with Achieve Atlanta as necessary and/or requested;
- complete the Academic Passport every semester;
- will serve as a positive role model for Georgia State, Achieve Atlanta and Atlanta Public Schools;
- complete a post-secondary degree.



Campus Contacts



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Georgia State University - Perimeter Student Success Requirements

Georgia State – Perimeter Campus Achieve Atlanta Scholars will:

- maintain full-time enrollment;
- complete all Achieve Atlanta Scholarship update and renewal applications including submitting required documents and completing Achieve Atlanta surveys;
- meet Satisfactory Academic Progress (SAP) requirements;
- complete the FAFSA and Georgia State data release authorization (FERPA waiver) every year;
- meet regularly with designated college advisors including checking in **within the first 30 days** of the beginning of class **each term**;
- update student contact information with Achieve Atlanta as necessary and/or requested;
- complete the Academic Passport every semester;
- will serve as a positive role model for Georgia State, Achieve Atlanta and Atlanta Public Schools;
- complete a post-secondary degree.



Campus Contacts



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Kennesaw State University Student Success Requirements

Kennesaw State Achieve Atlanta Scholars will:

- maintain full-time enrollment;
- complete all Achieve Atlanta Scholarship update and renewal applications including submitting required documents and completing Achieve Atlanta surveys;
- meet Satisfactory Academic Progress (SAP) requirements;
- complete the FAFSA and Kennesaw State data release authorization (FERPA waiver) every year;
- meet regularly with designated college advisors and coaches including checking in **within the first 30 days** of the beginning of class **each term**;
- update student contact information with Achieve Atlanta as necessary and/or requested;
- complete mandatory study hours;
- attend mandatory workshops; and
- complete a post-secondary degree.



Campus Contacts



**KENNESAW STATE
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Achieve Atlanta

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Oglethorpe University Student Success Requirements

Oglethorpe Achieve Atlanta Scholars will:

- maintain full-time enrollment of 16 credits hours (i.e., 4 courses) for progress towards degree in four years;
- complete all Achieve Atlanta Scholarship update and renewal applications including submitting required documents and completing Achieve Atlanta surveys;
- meet Satisfactory Academic Progress (SAP) requirements;
- complete the FAFSA and Oglethorpe data release authorization (FERPA waiver) every year, and meet with the Oglethorpe Office of Financial Aid at least once per semester;
- meet regularly with designated college advisors and campus Achieve Atlanta Ambassador including checking in **within the first 30 days** of the beginning of class **each term**;
- update student contact information with Achieve Atlanta as necessary and/or requested;
- attend and participate in monthly enrichment activities hosted by Academic Success and/or Center for Civic Engagement;
- participate in at least one required volunteer opportunity per semester; and
- complete a postsecondary degree.



Campus Contacts



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Savannah State University Student Success Requirements

Savannah State Achieve Atlanta Scholars will:

- maintain full-time enrollment;
- complete all Achieve Atlanta Scholarship update and renewal applications including submitting required documents and completing Achieve Atlanta surveys;
- meet Satisfactory Academic Progress (SAP) requirements;
- complete the FAFSA and the Savannah State data release authorization (FERPA waiver) every year;
- meet regularly with designated college advisors and coaches including checking in **within the first 30 days** of the beginning of class **each term**;
- update student contact information with Achieve Atlanta as necessary and/or requested;
- attend mandatory CSS Tiger Academy Workshops;
- visit the Office of Mentoring to complete an application, and be paired with at peer-mentor and/or faculty-mentor;
- attend monthly leadership/S.T.R.I.P.E.S. events; and
- complete a post-secondary degree.



Campus Contacts



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Spelman College Student Success Requirements

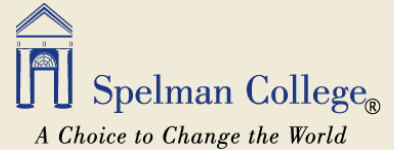
Spelman Achieve Atlanta Scholars will:

- maintain full-time enrollment;
- complete all Achieve Atlanta Scholarship update and renewal applications including submitting required documents and completing Achieve Atlanta surveys;
- meet Satisfactory Academic Progress (SAP) requirements;

Classification	GPA (minimum)	Credit Hours
First Year	1.8	24-29
Sophomore	2.0	30-59
Junior	2.0	60-89
Senior	2.0	90-120+
- complete the FAFSA every year;
- meet regularly with designated college advisors including checking in **within 30 days** of the beginning of class **each term**;
- update student contact information with Achieve Atlanta as necessary and/or requested;
- identify as an Achieve Atlanta Scholar when communicating with Spelman College departments;
- communicate regularly with your Campus Coordinating Advisor and Ambassador(s);
- participate in Spelman Achieve Atlanta sponsored events;
- complete all necessary applications and forms – *on time*; and
- complete a post-secondary degree.



Campus Contacts



Ms. Stacy Washington, MA
Special Academic Programs Manager
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Instructor - First Year Experience
Campus Coordinating Advisor -
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University West Georgia Student Success Requirements

University of West Georgia Achieve Atlanta Scholars will:

- maintain full-time enrollment;
- complete all Achieve Atlanta Scholarship update and renewal applications including submitting required documents and completing Achieve Atlanta surveys;
- meet Satisfactory Academic Progress (SAP) requirements;
- complete the FAFSA by Financial Aid's priority date of February 1;
- meet regularly with designated Achieve Atlanta UWG college coach/advisors including checking in **within the first 30 days** of the beginning of class **each term**;
- complete the FERPA form with your Achieve Atlanta coach within the first 30 days of the beginning of classes;
- update student contact information with Achieve Atlanta as necessary and/or requested;
- attend mandatory Student Success workshops and 1:1 support coaching meetings;
- register for the African American Male Initiative or the Multicultural Achievement Program learning community on the Advising Questionnaire;
- complete a post-secondary degree.



Campus Contacts



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M.A.P

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NONPROFIT PARTNERS

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Beyond 12

Student Success Requirements

Achieve Atlanta Scholars coached by Beyond 12 will:

- maintain full-time enrollment;
- complete all Achieve Atlanta Scholarship update and renewal applications including submitting required documents and completing Achieve Atlanta surveys;
- meet Satisfactory Academic Progress (SAP) requirements;
- complete the FAFSA every year;
- meet regularly with the designated Beyond 12 college coach including checking in **within the first 3 weeks** of the beginning of **each term and monthly thereafter**;
- update student contact information with Achieve Atlanta as necessary and/or requested;
- complete a post-secondary degree.



Coach Contacts



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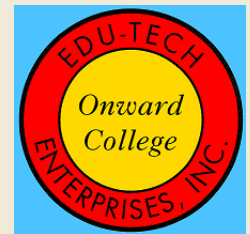
Edu-Tech Enterprises Student Success Requirements

All Achieve Atlanta Scholars coached by Edu-Tech Enterprises will:

- maintain full-time enrollment;
- complete all Achieve Atlanta Scholarship update and renewal applications including submitting required documents and completing Achieve Atlanta surveys;
- meet Satisfactory Academic Progress (SAP) requirements;
- complete the FAFSA every year;
- meet regularly with their designated college advisors and Edu-Tech coaches, including checking in with both **within 30 days** of the beginning of class **each term**;
- update student contact information with Achieve Atlanta as necessary and/or requested;
- respond to Edu-Tech coaches when contacted via text, email, phone calls, and ZOOM meeting invitations;
- meet with Edu-Tech staff monthly as scheduled on campus, or via ZOOM meeting;
- utilize all campus resources including, but not limited to tutoring services, financial aid, student support services, housing, advisors, and instructors' office supports;
- meet any additional requirements established by Edu-Tech and Achieve Atlanta; and



Achieve Atlanta Coaches



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OneGoal

Student Success Requirements

All Achieve Atlanta Scholars coached by OneGoal will:

- maintain full-time enrollment;
- complete all Achieve Atlanta Scholarship update and renewal applications including submitting required documents and completing Achieve Atlanta surveys;
- meet Satisfactory Academic Progress (SAP) requirements;
- complete the FAFSA every year;
- meet regularly with their designated college advisors including checking in **within the first 3 weeks** of the beginning of class **each term**;
- meet with OneGoal coach to discuss social acclimation to college, navigate financial barriers, develop self-advocacy skills, manage academic hurdles and missteps, connect to resources for emotional support; and
- complete a post-secondary degree or credential.



Coach Contacts



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(Senior Year and Summer 2020)

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Racquel Hill

Year 3 Advisor

(Summer 2020 and Beyond)

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BELIEVE. EXPECT. ACHIEVE.

Year Up Greater Atlanta Student Success Requirements

Achieve Atlanta Scholars enrolled in the Year Up Program will:

- maintain full-time enrollment;
- complete all Achieve Atlanta Scholarship update and renewal applications including submitting required documents and completing Achieve Atlanta surveys;
- meet Satisfactory Academic Progress (SAP) requirements;
- meet regularly with designated college advisors;
- update student contact information with Achieve Atlanta as necessary and/or requested;
- attend and actively engage in all standard training for technical skills, career development and business communications;
- complete a post-secondary credential.



Coach Contacts



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