MATCHET I LIST BUILDER

A Partnership Between Achieve Atlanta and Atlanta Public Schools

A Step-by-Step Guide for Students

Six Steps to Build a Balanced List!

- 1 Login to the List Builder and choose the start button.
- Confirm or adjust your academic profile to see your college match options.
- Choose your fit filters to update your options with your preferences.
- 4 Learn more about your college options.
- Add colleges to your list. You should have a minimum of 2 Target, 2 Reach, and 2 Likely colleges.
- Share your list with your family, counselor, and/or college adviser and update as needed.



STEP 1: Login to Tool and Select Start Button

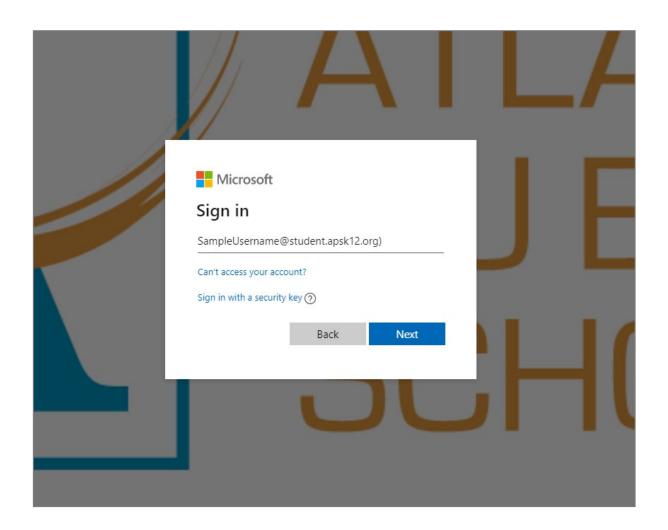
1a. Go to Match & Fit List Builder link

- Navigate to
 https://dig.apsgraphs.
 com/matchfit/ or
 choose the Match &
 Fit app in My
 Backpack
- Choose the bottom blue button "Click Here to Start Building Your List"
- Additional information and support can be found on the far right of this page.



1b. Login to the List Builder

- Login to the List
 Builder using
 your APS email
 address
 (<username>@st
 udent.apsk12.org
 and password.
- Your password is the one you typically use to login to an APS computer or Infinite Campus.



1c. Get Started

- Choose one of the blue buttons.
- If this is your first time using the List Builder, you will only have the first option

MATCH: T LIST BUILDER

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Searching for colleges can be difficult. You can use this online tool to build a list of college options that match your academic profile and are also a good hit for you. Click below to start building your list:

Start with data that APS has in its records for me

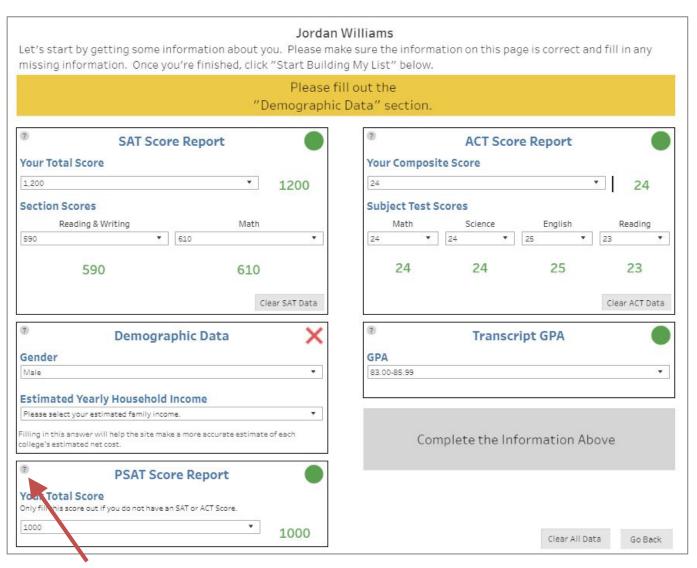
Start with what I entered last time I visited this page



STEP 2: Confirm/Adjust Your Profile

2a. Confirm Your Data – Test Scores & GPA

- Your most recent test score and GPA data APS has on file for you will already be filled in.
- If you have more recent data or you want to see how your options will change as your GPA and test scores change, you can adjust the values. But your final list should be based on actual data to ensure your best chances for college acceptance and completion.

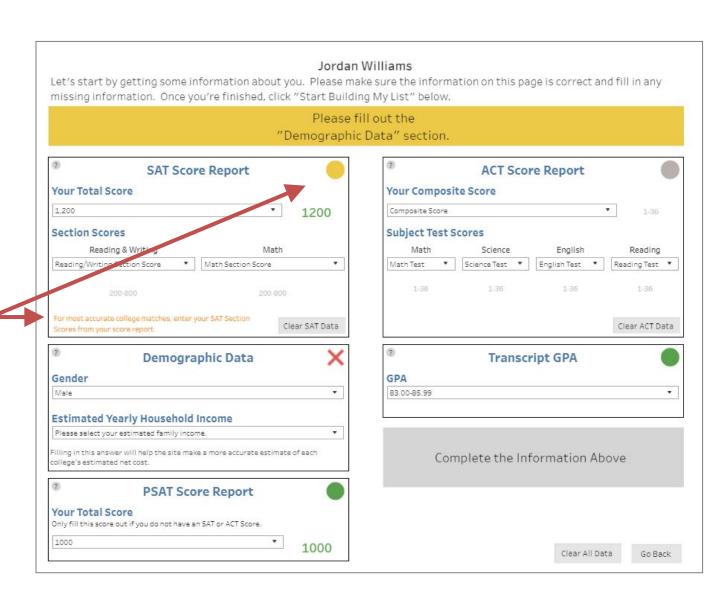




Click on question marks throughout tool for further explanation.

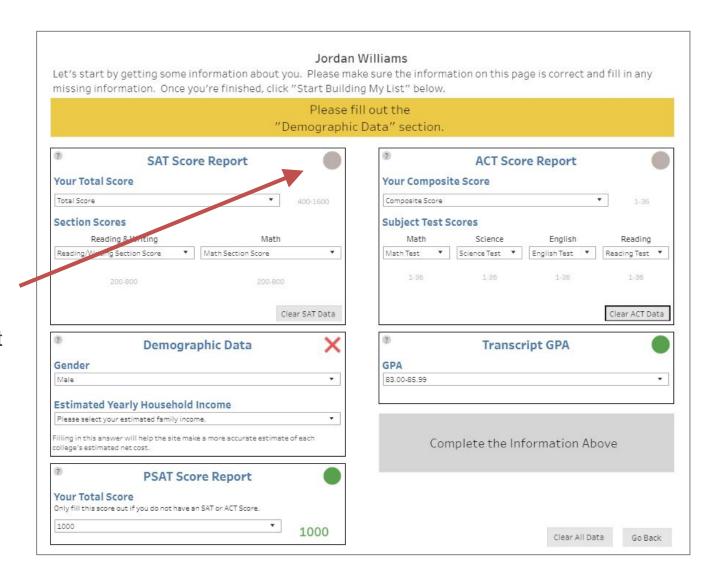
2a cont. Confirm Your Data – Section and Subject Test Scores

- If you do not have SAT section scores or ACT subject test scores populated, you will see yellow circles in those boxes and a notation in yellow.
- forward to the next screen and start building your list, but the List Builder will let you know if you need to meet certain colleges' minimum section/subject scores.



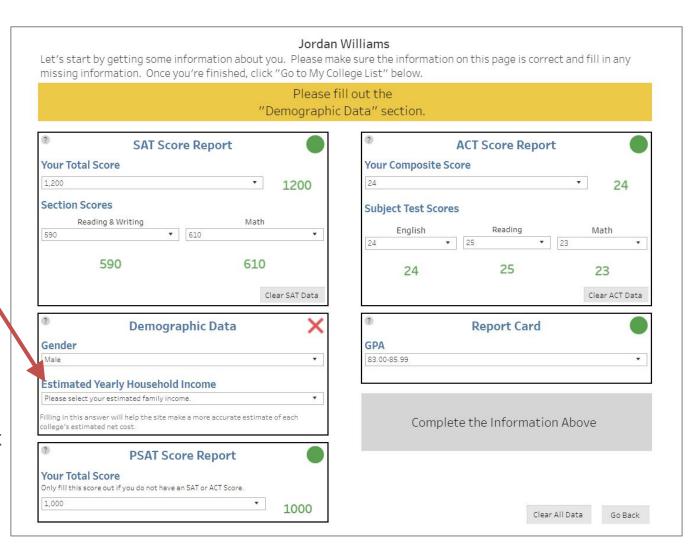
2a cont. Confirm Your Data - PSAT Scores Only

- If you do not have SAT or ACT scores yet, you will see gray circles in those boxes.
- You can still move forward to the next screen and start building your list, but the List Builder will let you know if you need to meet certain colleges' minimum section/subject scores until you take the SAT or ACT and have those scores on record.



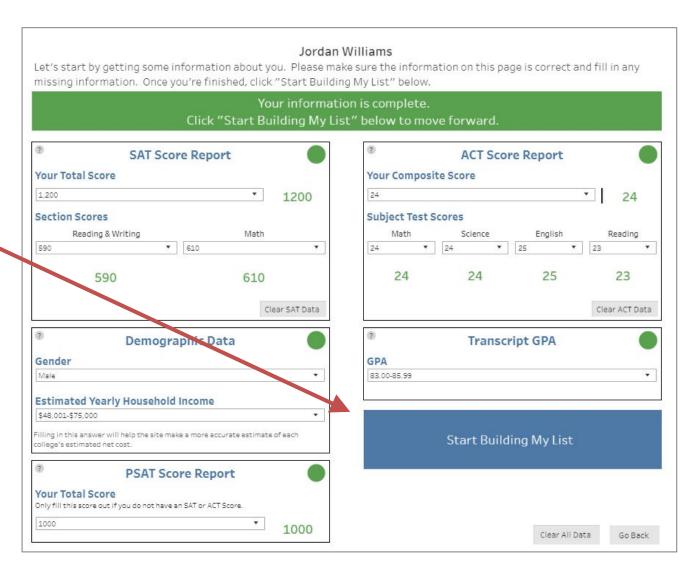
2b. Choose Your Estimated Family Income Category

- Choose the option that best matches your family's Estimated Yearly Household Income to provide you with more accurate information about potential college costs.
- If you don't know
 your annual
 household income
 you can choose
 "Don't Know." In that
 case, costs
 displayed will be the
 average for ALL
 students.



2c. Complete Your Profile

 Once you have enough information selected for the tool to determine academic match and estimate costs, click "Start Building My List" in blue.



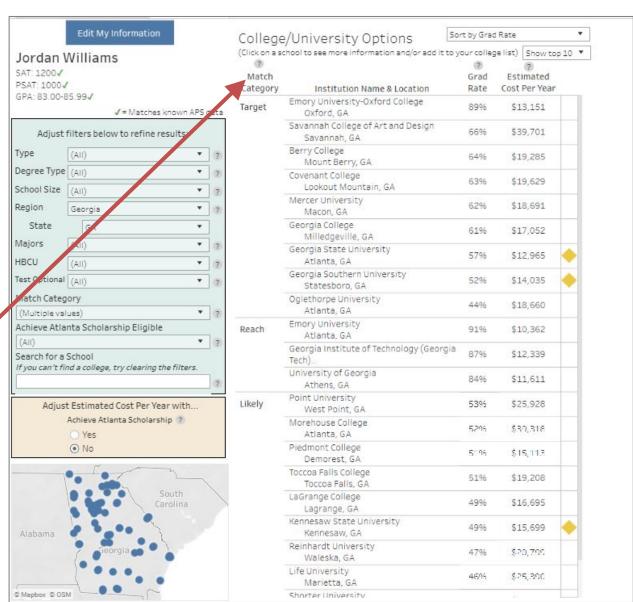


STEP 3: Choose Your Fit Filters

3a. Your College Options – Start with Match

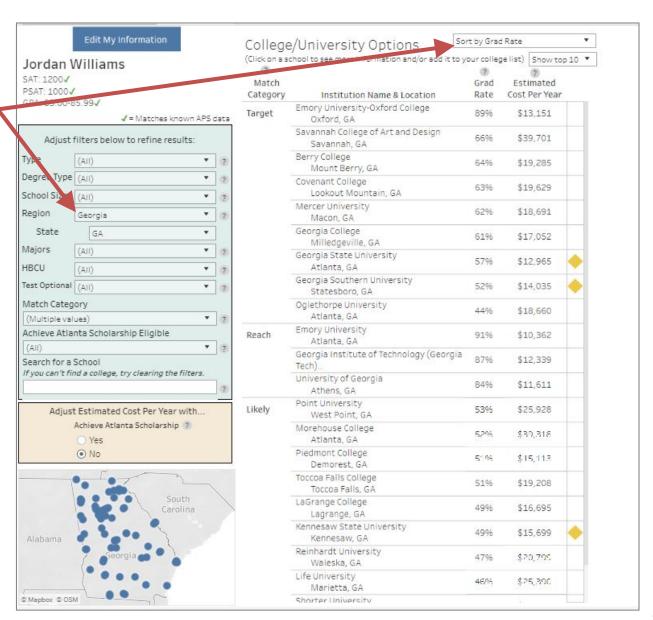
- Your College Options screen will display the academic data used to calculate your college matches. A green check denotes the data match what APS has on record for you.
- List Builder uses your academic data to populate college options in each of your Match Categories – Target, Reach, Likely.

You want to ensure the college list you build has at least 2 Target, 2 Reach, and 2 Likely (minimum of 6 total).



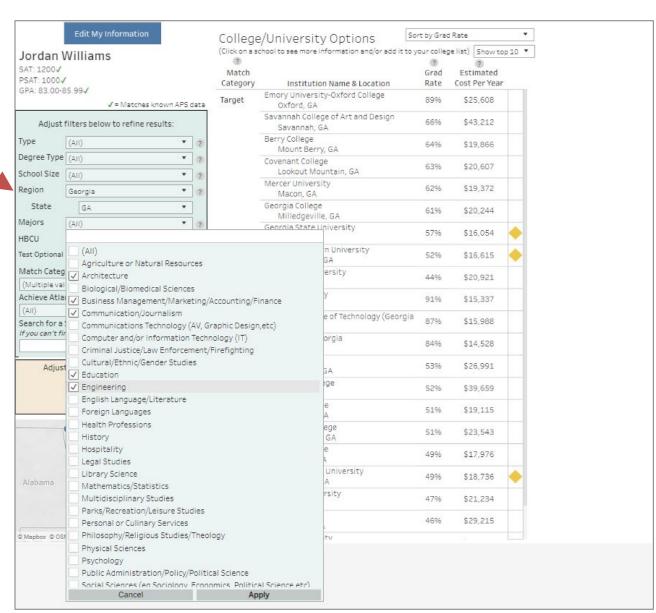
3a cont. Your College Options – Start with Match

 Your initial options will default to the top 10 schools in Georgia in each Match Category, sorted by highest graduation rate. These can be adjusted!



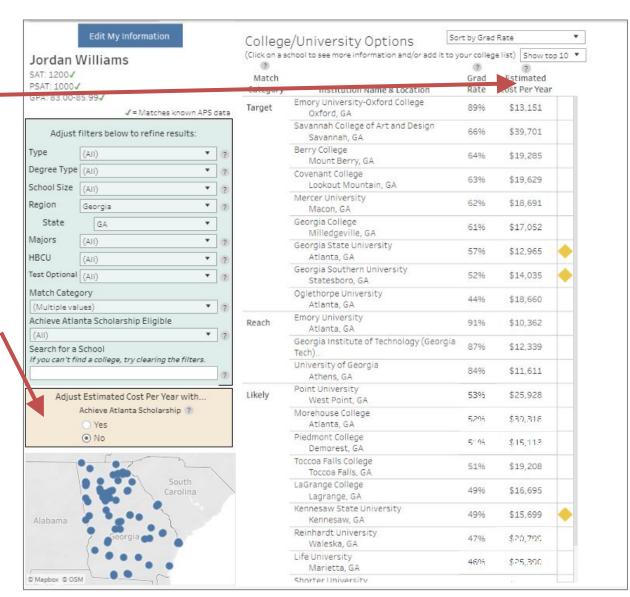
3b. Use Fit Filters to Adjust your Options

- Adjust the Fit Filters in the green box to match your fit preferences such as location, degree type, college major and Achieve Atlanta Scholarship eligibility.
- The options in the middle of the screen will automatically adjust.



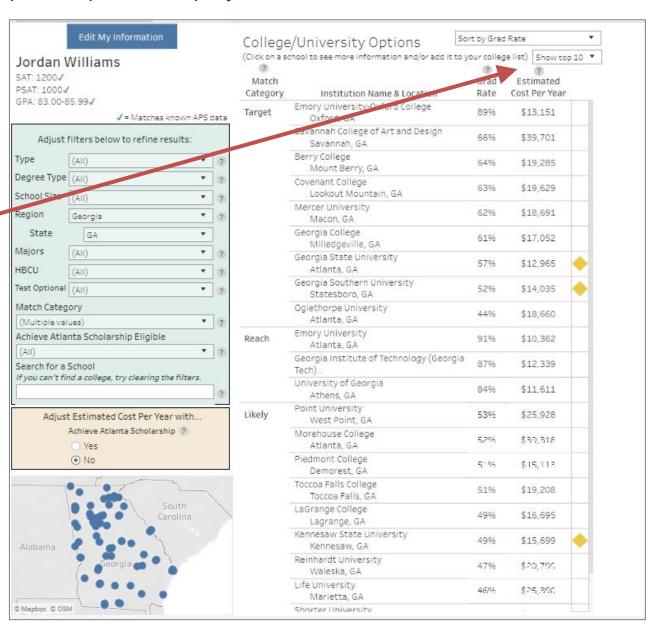
3b cont. Your College Options – Estimated Cost Per Year

- The Estimated Cost Per Year is based on the family income category you selected on the prior screen. This takes into account federal and institutional grants and scholarships. It does not include federal or other loans.
- To see how your costs
 would change with the
 Achieve Atlanta
 Scholarship, choose "Yes"
 in the yellow box. This will
 apply a \$5000/year
 reduction to eligible 4-year
 colleges and a \$1500/year
 reduction to eligible 2-year
 colleges. You must be
 awarded the Achieve
 Atlanta Scholarship and
 enroll in an eligible
 institution to receive these
 funds.



3b cont. Optional: Expand Options Displayed

 Optional: Once you have your Fit Factors selected, you can adjust the colleges displayed by changing the number of colleges you see in each category and/or sorting by Estimated Cost Per Year or alphabetically.

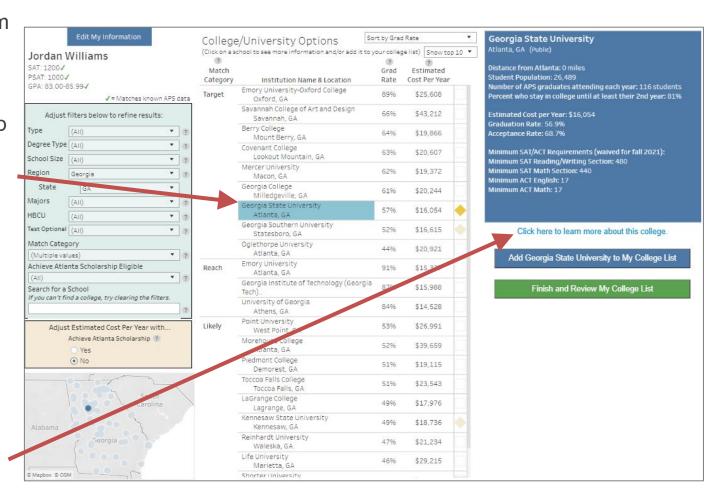




STEP 4: Learn More about Your College Options

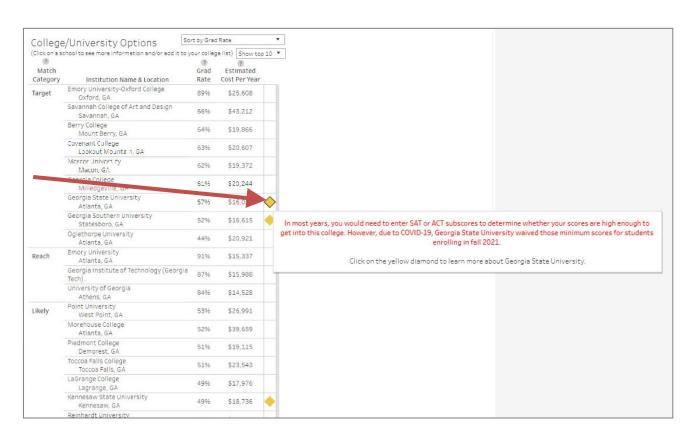
4a. Learn More about Colleges

- the options to display basic information about the college in the top right (e.g., graduation rate, estimated cost per year for students with similar annual family income, and enrollment information for past APS students).
- To learn even more about the college, choose "Click here to learn more about the college."



4a cont. Warning Signs for Test Score Requirements

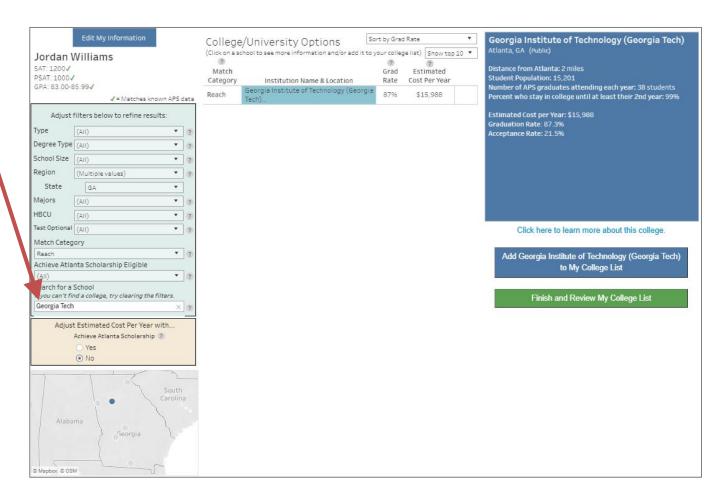
- Yellow diamonds signal the college has SAT/ACT sub-score requirements and you have not included subscores. Click the yellow diamond to see the college's minimum score requirements in the blue box in the top right corner.
- Red diamonds (not shown) warn that your sub-scores do not meet the school's minimum requirements for admissions. Click the red diamond to see the college's minimum score requirements.



 Note: Due to COVID-19, many schools have waived their minimum scores for students enrolling in fall 2021.

4b. Searching for a Specific College

- If you do not see a college on your options, you can type in the name in the search feature.
- TIP: If the college is not displaying, make sure you clear all your filters! This example required clearing the "Match Category" filter so that Georgia Tech, a Far Reach college for this student, is displayed.

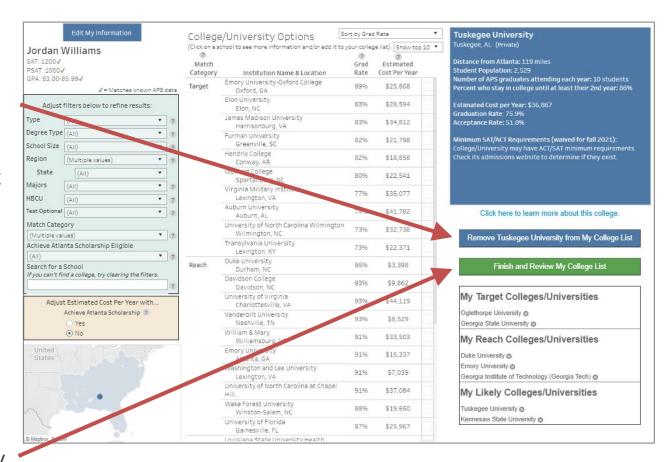




STEP 5: Build a Balanced List

5a. Add colleges to your list

- As you research and learn more about colleges that are a good match and fit for you, add them to your list by choosing the blue button in the right column
- You can remove a college from your list by clicking the "x" to the right of the college name in your list.
- Once you have your list of colleges, click "Finish and Review My College List" in green. Don't worry -- you can come back and make changes as needed.



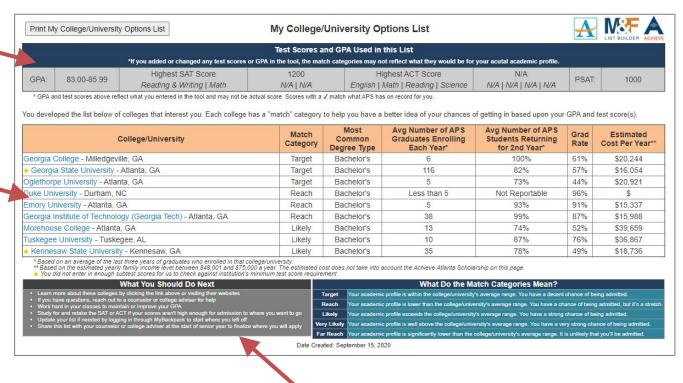
Your goal should be to build a **balanced college list** – at least 2 Target, at least 2 Reach and at least 2 Likely schools. Adding more will increase your chances of success!



STEP 6: Share Your List with Family, Counselors, Advisers & Update as Needed

6a. Your College/University Options List

- Your College/
 University Options List
 screen shows the
 academic data used to
 create this list.
- Your list of colleges and important information about each college is displayed in the middle.
- You can print this page by choosing "Print My College/University Options List" in the top left corner.



The bottom gray section provides suggested next steps including researching the colleges and updating this list as you learn more and/or your scores improve.