



Achieve Atlanta Scholarship Part-time Verification Form

Achieve Atlanta (AATL) Scholars (Scholars) must be enrolled full-time (usually 12+ credit hours) each term to be eligible for the AATL Scholarship. A Scholar may appeal this requirement for two reasons:

- When s/he is unable to enroll in a full-time schedule for **institutional reasons** beyond his or her control (e.g., prerequisite course not offered, course cancelled, etc.), or
- When a Scholar has **consulted with an academic advisor/coach** and both the Scholar and academic advisor/coach agree that it is in the **best interest** to have a part-time course load in a given term.

Scholars seeking an appeal must submit a copy of this form completed by his or her academic advisor/coach from their college/university. If a Scholar is authorized for a reduced course load by their institution's Accommodations Office, a staff member from that office may complete this form on the student's behalf.

Please complete this form on behalf of the Scholar and ask the Scholar to return to Achieve Atlanta at scholarship@achieveatlanta.org as soon as possible.

Student First and Last Name:

Student ID:

College/Institution Name:

Term: Fall Spring

Year:

1. Indicate the reason why the Scholar seeks to enroll part-time:

Institutional reason (e.g., institution cancelled a class, does not offer a class in a given term, program limitations, etc.)

Best interest of Scholar as determined by academic advisor/coach

2. Describe the reason(s) or extenuating circumstance(s) for the Scholar's part-time status.



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3. Describe the Scholar's plan for remaining on track to graduate.

4. Other Comments

I verify that the above information is accurate to the best of my knowledge based upon university/college administrative data.

Academic Advisor/Coach First and Last Name (Printed):

Academic Advisor/Coach Signature:

Academic Advisor/Coach Phone:

Academic Advisor/Coach Email:

Date: