



Achieve Atlanta List of Required and Valid Documents

PDFs are preferred for all documents. Instructions to save a webpage as a PDF are found [here](#).

Annual Renewal (Existing Scholars)

1. Returning to same college/university
 - a. Fall Course Schedule
 - i. Name, student ID, or date of birth
 - ii. Institution's name and logo (URLs are allowed)
 - iii. The current term
 - iv. Full-time enrollment (12+ credit hours)
 - b. 2024-2025 FAFSA Submission Summary (FSS)
 - i. Full document
 - c. Prior Year (PY) Transcript
 - i. Must show full document
 - ii. Your name, student ID, or date of birth
 - iii. Your institution's name and logo (URLs are allowed)
 - iv. Overall/term credits attempted and earned
 - v. Overall/term GPA
2. Transferring to new college/university
 - a. Acceptance Letter or Fall Course Schedule
 - i. Must show full document
 - ii. Name or date of birth
 - iii. Student ID#
 - iv. Institution's name and logo (URLs are allowed)
 - v. The term
 - vi. *If schedule is submitted, it must show full-time enrollment (12+ credit hours)*
 - b. 2024-2025 FAFSA Submission Summary (FSS)
 - i. Must show full document
 - c. Prior Year (PY) Transcript
 - i. Must show full document
 - ii. Your name, student ID, or date of birth
 - iii. Your institution's name and logo (URLs are allowed)
 - iv. Overall/term credits attempted and earned
 - v. Overall/term GPA

Fall Update (Incoming 2024 Scholars)

1. New Scholar
 - a. Acceptance Letter or Fall Course Schedule
 - i. Must show full document
 - ii. Name or date of birth
 - iii. Student ID#
 - iv. Institution's name and logo (URLs are allowed)
 - v. The term
 - vi. *If schedule is submitted, it must show full-time enrollment (12+ credit hours)*